



Association of Manitoba Museums

Emergency Preparedness Cultural Stewardship Program

Imagine, getting a call in the wee hours of the morning and being told that a veritable waterfall is pouring out the front doors and down the steps of your museum. It's disastrous, but it is survivable. **If** you have a plan.

Emergency Preparedness builds upon the participant's existing knowledge of preventive conservation. The workshop will assist participants in identifying potential disasters in their institutions, and in developing plans and procedures to reduce risk, respond, recover and resume operations. At the end of the workshop participants will have assessed the risk to their own institutions and will have a comprehensive guide/checklist to customize plans and procedures for their institution.

Prerequisite: *At least one participant per institution should have completed either the Collections Care & Conservation course, or the CSP Preventive Conservation workshop, or possess equivalent knowledge.*

The workshops will be followed by a limited number of site visits intended to assist participants in developing their institution's individual emergency preparedness plan.

Who Should Attend: All museum staff, volunteers, and board members who are in charge of taking care of the museum's collections and/or buildings. Basic knowledge of preventive conservation practices is recommended before taking this course.

Date, Location and Time: February 28 and March 6, 2008, Pembina Threshermen's Museum, Highway 3 between Winkler and Morden, 9:30 to 4:30 each day.

Instructor: Jane Dalley, DF Heritage Conservation Services

Fee: AMM members: \$50, Non-members: \$85. Fees cover all course materials and lunch. AMM institutional members in good standing may send two individuals at member rates. If room is available an institution may send more at member rates. Notice of cancellation must be received at least 72 hours prior to the event for refund. Cancellation after that time will result in a \$20 administration charge.

Note: *Having two people per institution attend would make working on the emergency plan easier.*

REGISTRATION DEADLINE: FEBRUARY 22, 2008

Please return the pre-workshop questionnaire and site visit request, if applicable, with registration

PLEASE NOTE: This course will be cancelled if fewer than 10 people have registered and paid for the course by the registration deadline!

Travel Assistance: Travel grants of up to \$400 are available. Please call the AMM office, or visit our website at www.museumsmanitoba.com, for more details and application forms. Apply early as funds are limited.

.....Detach and Mail.....

Emergency Preparedness

Pembina Threshermen's Museum

February 28 & March 6, 2008

Name: _____ Home Address: _____

Postal code: _____ Tel (Hm): _____ Tel (Wk): _____ Fax _____

E-mail: _____ Museum Affiliation: _____

Dietary Needs _____ Did you apply for a travel grant? Yes No

If not, why? _____

Please complete this form and return it to

Association of Manitoba Museums, 525 - 167 Lombard Avenue, Winnipeg MB R3B 0V3

Phone: (204) 947-1782 Fax: (204) 942-3749 Toll Free: 1-866-747-9323 E-mail: training@museumsmanitoba.com

Please make cheques payable to the Association of Manitoba Museums.

The Association of Manitoba Museums gratefully acknowledges the support of the Historic Resources Branch, Manitoba Culture, Heritage, Tourism and Sport.